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January 28, 2013

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE  
MASTER AGREEMENT WORK ORDER NUMBER PH-001416-W8 WITH  
PUBLIC HEALTH FOUNDATION ENTERPRISES, INC. FOR TEMPORARY  
PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010 to execute Master Agreement Work Orders (MAWO) for the provision of temporary personnel services in amounts not to exceed \$399,999 annually, subject to review and approval by County Counsel.

Under this authority, I will execute MAWO Number PH-001416-W8 with Public Health Foundation Enterprises, Inc. (PHFE) in the amount of \$647,812 for a term effective upon date of execution through January 31, 2015, 100 percent offset by the Centers for Disease Control and Prevention's award for building epidemiology laboratory capacity.

This MAWO will provide four temporary personnel who will support the Department of Public Health's Acute Communicable Disease Control Program, Epidemiology Laboratory Capacity – Affordable Care Act Project to develop a stronger communicable disease surveillance network, improve outbreak response, enhance testing ability of the Public Health Laboratory, and build capacity to receive and send electronic data using the associated industry standard for electronic health records.

County Counsel has reviewed and approved the MAWO as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:im:pm  
#02468

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors